



Internal Quality Assurance Cell (IQAC)
Koneru Lakshmaiah Education Foundation
Greenfields, Vaddeswaram, GUNTUR – 522 502

Minutes of 30th IQAC Advisory Committee Meeting

Venue: F008

Dt: 27-12-2019

Dr. A. Ram Kumar, Hon'ble Pro-Vice-Chancellor, KLEF chaired the 30th IQAC Advisory Committee meeting. He commenced the meeting by welcoming the members at 3 pm and handed over to Dr. K Ramakrishna, Dean (Quality) to continue further.

Agenda Point 1: QS – I.GUAGE Rating Status

Resolution: Dr. K Ramakrishna, Dean-Quality informed the members the progress of the QS I-Gauge Rating work. The committee is informed that the process of data submission is completed and the ratings are expected to be announced during the first fortnight of January 2020.

Dr. Ramakrishna also explained that the QS World Rankings 2021 is now open and the necessary data need to be uploaded before February 2020. Also, Times Higher Education (THE) Ranking portal is also open and IQAC is at it.

Agenda Point 2: Status of AQAR vis-a-vis External audit of Dean's Offices

Resolutions: Dr. K Ramakrishna, Dean-Quality informed the members that External audit of Deans and Registrar's Office was conducted for 2 days during 13-14 December with a senior professional from Pune to bring out the lacuna and to make the submission more effective. Consequently, the deficiencies have been noted and sent to the respective Dean's offices and all loose ends are being tied up before uploading the AQAR 2018-19.

Agenda Point 3: NBA Accreditation of 5 Departments (including MBA)

Resolution: Dr. K Ramakrishna, Dean-Quality has brought to the notice of the committee members that KLEF should get at least 60% programs accredited by NBA in the next two years. The Hon'ble Vice-Chancellor has directed all the departments to be prepared to go for NBA accreditation.

The Dean-Quality has remarked that the progress of this particular task is not very satisfactory. He requested the Hon'ble Pro-Vice-Chancellor to make note of this and Dr Ram Kumar assured necessary support in this regard.

Agenda Point 4: One day Workshop/Seminar on 28-12-2019 on NBA Accreditation to be postponed and merged with Seminar/Conference in March-2020.

Resolution: Dr. K Ramakrishna, Dean-Quality informed that IQAC originally planned to conduct One-day Workshop/Seminar during December 2019 on NBA Accreditation. Now it is decided to conduct a 2-day National conference during 28-29 February 2020. The title of the Conference is **Innovative Mechanisms and Standards for assuring Quality in Higher Education Institutions**. The members have accepted the proposal to combine the workshop with seminar in March-2020.

In this regard, Dr K. L. Narayana, Dean (R & D) has suggested that IQAC could apply to AICTE (Last date is 31 December 2019) and DST-SERB for possible funding (before 60 days of the scheduled event). Dr Ramakrishna assured that IQAC will indeed apply for funding from one of these organizations.

Agenda Point 5: Green Policies/Energy efficient system - Swachhta Award

Resolution: Dr. Ramakrishna, Dean-Quality has brought to the notice of the Committee that KLEF was awarded the **Swachhta Award** 1st Rank for being the cleanest campus in the India among all Universities. He also stated that with the sincere efforts of Dean (P & D) and his team and all concerned, KLEF should continue to bag such awards in future too.

Dr. Ramakrishna, Dean-Quality has brought to the notice of the Committee that the most of the raking agencies are expecting the University to have the following certifications and requested the authorities to focus on acquiring them.

- ❖ E-Waste clearance certificate.
- ❖ Hazardous waste clearance certificate.
- ❖ Solid waste clearance certificate.
- ❖ Green building certificate
- ❖ Implementing paperless policy & plastic free environment.
- ❖ Campus access via smart card
- ❖ Fire Proceedings & ISO Certificate campus networking of all sensors.
- ❖ Carbon footprint calculation.
- ❖ Acquiring Carbon credits.

Dr Ramakrishna also requested the Dean (P & D) that the existing Biogas plant in KLEF campus should be made operational to make the campus eco-friendly and also to save certain amount on the fuel.

Dr Ram Kumar suggested that KLEF should emphasize on earning "Carbon credits" by taking the necessary measures.

Agenda Point 6: Student Overall Satisfaction Survey as per NAAC

Resolution: The Dean-Quality has presented the findings of the Overall Student Satisfaction Survey as per NAAC requirements. He mentioned that the overall grading given by students is one level below the "best". Hence, he opined that there is a need to improve upon this.

"Any other item" – raised with the permission of chair.

Point 7: To approve the Monthly report and Deans Audit formats.

Resolution: Dean has tabled all the new formats designed for conducting the monthly audit of all departments as well as quarterly Audit report formats of all Deans & Registrar for approval of the IQAC committee.

Dr Ram Kumar suggested that the Formats prepared for the audit of Dean's and Registrar's Offices should be sent once again to them and seek their suggestions for improvisation. Three days time may be given for responding on these audit formats.

Point 8: Points raised by Student Member

One student of ECE has pointed that the registration process for the current semester (Even semester) was not conducted properly in ECE department and the students were asked to run from pillar to post, which caused significant inconvenience. There was utter confusion with regard to time-tables, CRT/Non-CRT and lack of cooperation and coordination. There are some clashes too between CRT classes and the electives.

For this, Dr Ram Kumar assured that necessary steps will be taken to ensure that such lapses would not occur in future.

Principal Dr. K. Subba Rao is requested to make a note of this.

Point 9: Student feedback not reaching the concerned faculty

Dr. M. Venu Gopala Rao, Associate Dean (Quality) pointed out that Student feedback is not reaching the concerned faculty even after 1-2 months. This was evident from the information obtained from the audits.

Dr K. Subba Rao, Principal-COE noted this point and assured positive action on this.

The meeting was adjourned with the Pro-Vice-Chancellor thanking the members for their cooperation.



Dr K. Ramakrishna
(Dean-Quality)